

**SCHOOL BOARD MINUTES
DECEMBER 20, 2016**

Members of the Board of School Trustees met in executive session at 5:45 p.m. on this date in the Brown Elementary School Conference Room pursuant to Indiana's Open Meetings Law for the purpose of: discussion with respect to any individual over whom the governing body has jurisdiction: to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor. No topics were discussed other than those listed on the public meeting notice. All members were present.

President Juergens called the Regular Board meeting to order at 7:02 p.m. All members were present.

Mr. Hack, Principal, welcomed everyone to Brown Elementary. Board members and members of the public stood for the Pledge of Allegiance and a Moment of Silence led by Brown Elementary students.

Mr. Hack introduced the music teacher, Mrs. DeFriece. Fourth grade students performed a few Christmas songs. Mr. Hack presented a video of Brown Elementary students thanking the School Board and Administration for their support of the new library space and other renovations.

Mr. Hooker made a recommendation to approve the agenda as presented. Mr. Joray motioned to approve and Mr. Silver seconded a motion to approve. Motion carried; 7-0.

Mrs. Franke moved and Mr. Browning seconded a motion approving the consent agenda which included the minutes of the November 10, 2016 regular meeting, claims and payroll, fund report, monthly reconciliation summary, monthly appropriation report, student enrollment update, personnel recommendations, professional leave requests, the Seymour High School Track & Football field project payout, and permission for overnight SHS wrestling tournament and SHS girls basketball tournament.

The personnel report included the following:

Retirement:

Elizabeth Blair	Full-time Evening Custodian	SHS Gym	November 30, 2016
Kathy Hackney	Special Ed Instructional Assistant	Redding	December 21, 2016
Tilden Slone	Bus Driver	Transportation	January 13, 2017

Resignations:

Sharlene Thompson	PT Custodian	SHS	November 22, 2016
Diane Smith	Business Teacher	SHS	December 5, 2016
Carla Sipes	Special Ed Instructional Assistant	Redding	December 7, 2016
Taylor Gossett	Special Ed Instructional Assistant	Jackson	December 20, 2016
Larissa Hughes	Special Ed Instructional Assistant	Redding	December 21, 2016
Mikayla Greene	PreK Instructional Assistant	Jackson	December 21, 2016
Micki Prewitt	Part-time Cook (4 hrs/day)	SHS	December 21, 2016
Brittany Percival	Cheerleading Coach	SHS	End of 16-17 Season
Megan Sinclair	Assistant Cheerleading Coach	SHS	End of 16-17 Season

Appointments:

Carla Sipes	Special Ed Instructional Assistant	Redding	October 21, 2016
Karen Robertson	Temporary Second Grade Teacher	Redding	11/21/16 - TBD
Janet VanLiew	Homebound Instructor	SMS	11/21/16 - 12/20/16
Cody French	Homebound Instructor	SHS	11/28/16 - 05/26/17
Cassandra Samons	Homebound Instructor	Redding	12/12/16 - 12/20/16
Teresa Thompson	Sub Assistant Principal (\$350/day)	SMS	01/04/17 - TBD
Rhiannon Castetter	Temp Special Education Teacher	Redding	01/04/17 - 03/10/17
Hannah Erwin	BEST Instructional Assistant	Redding	January 5, 2017
Rachel Fontanez	EL Instructional Assistant	Brown	January 5, 2017
Nikkole Gossar	Title 1 Instructional Assistant	Redding	January 5, 2017
Erin Phillips	Bus Aide	Transportation	January 5, 2017

Desiree Boknecht	Special Ed Instructional Assistant	Redding	January 5, 2017
Whitney Hess	PreK Instructional Assistant	Jackson	January 5, 2017
Jill Waskom	Academic Coach - Math Bowl	Jackson	2016-2017 SY
Kerry Reinhart	Academic Coach - Math Bowl	Jackson	2016-2017 SY
Deb Atchison	Academic Coach - Spell Bowl	Jackson	2016-2017 SY
Kelli Reinhart	Academic Coach - Spell Bowl	Jackson	2016-2017 SY
Chris Rose	Assistant Boys Track Coach	SHS	2016-2017 Season
Brooklyn Watkins	Assistant Girls Track Coach	SHS	2016-2017 Season

Transfer:

Jeff Klakamp	LA Teacher to Reading Coach	6GC - Jackson	January 4, 2017
Julie Day	Instructional Assistant	RE - CO	January 5, 2017
Jamie Elders	PT to FT Special Ed IA	Corporation	January 5, 2017
Shonda Bainter	PT Evening to PT Day Custodian	Jackson	January 5, 2017
Michelle Loebker	Title 1 to Special Ed IA	Redding	January 5, 2017

Leaves of Absence:

Carol Barber	PT Custodian	SHS Gym	11/08/16 - TBD
Jeff Klakamp	Language Arts Teacher	6GC	11/14/16 - 12/20/16
Katie Lanter	Second Grade Teacher	Redding	11/21/16 - TBD
Hilda Morgan	Custodian	SMS	11/22/16 - TBD
Jennifer Mathis	Food Service	Redding	11/23/16 - 12/19/16
Robin Cummings	Alternative Teacher	JCLC	12/5/16 - 12/21/16
Nancy Haehl	Special Education Teacher	Redding	12/16/16 - 03/10/17
Lou Ann Hoeverer	Bus Driver	Transportation	01/09/17 - TBD
Heather Kasting	Kindergarten Teacher	Brown	01/09/17 - 01/16/17
Stephanie Campbell	Elementary Teacher	Cortland	03/29/17 - 05/26/17
Kylee Shippee	Special Education Teacher	SHS	05/15/17 - 05/26/17

Permission to Post New Position:

EL Instructional Assistant	SHS	01/01/17 - 03/17/17
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Permission to Post and Transfer Prior to January 10, 2017

Motion carried; 7-0.

COMMUNICATIONS & REPORTS

SUPERINTENDENT COMMENTS:

Mrs. Lister shared the ISTEP test results and Accountability report.

Mr. Stark gave a facilities update.

AUDIENCE COMMENTS:

There were none.

BOARD COMMENTS:

Members of the Board wished everyone a Merry Christmas. Mrs. Franke gave "kudos" to all the Christmas programs. Mr. Browning thanked the Athletic Department for the quick response in helping a student's family who lost everything in a house fire. Mr. Juergens thanked the Board for a successful 2016. He looks forward to what will be accomplished in 2017.

ACTION ITEMS

Mrs. DuBois made a recommendation to add Math 10 as an approved high school course. Mr. Joray moved and Mr. Silver seconded. Motion carried; 7-0.

Mr. Hack made a recommendation to approve the school sign specifications and requested permission to seek bids. Mr. Klosterman motioned and Mrs. Franke seconded. Motion carried; 7-0.

Mr. Fosbrink made a recommendation to award the transportation lighting project to Bode Electric for \$14,679. This includes three new poles with lights matching what is currently located at the transportation center. The LED option would cost \$22,419 for the three new poles and replacing the existing poles with LED lighting. Mr. Klosterman made a motion to award to Bode Electric and Mr. Silver seconded. Mr. Kelley asked about a warranty and how much we could save if we switched to the LEDs. Mr. Klosterman withdrew his motion. Mr. Fosbrink will return next meeting with additional savings information.

Mr. Fosbrink made a recommendation to purchase one conventional 78 passenger bus from Midwest Transit for \$103,379.97 and two 90 passenger buses from Kerlin Bus Sales for \$240,603.94 for a total of \$343,983.91 to be paid out of the bus replacement fund. Mr. Joray motioned to approve the purchase and Mr. Browning seconded. Motion carried; 7-0.

Mr. Harpe made a recommendation to modify the 2017-2018 school calendar to reflect this year's calendar. Mrs. Franke moved and Mr. Joray seconded. Motion carried; 7-0.

Mr. Manns made a recommendation to approve sound system specifications and seek quotes for Seymour High School track and soccer materials and/or equipment. Mr. Nauman added they must decide if they want to pursue this project now so the funds can be encumbered. Mrs. Franke motioned to approve specs and allow Mr. Manns to seek quotes. Mr. Joray seconded. Motion carried; 7-0.

Mr. Manns made a recommendation to hang windscreens around the soccer complex to keep spectators from standing behind the goals and to enhance the look. There is money left over from the project that must be used for the specific project. Mr. Kelley motioned to waive the first read and Mrs. Franke seconded. Motion carried; 6-1 with Mr. Klosterman voting against. Mr. Browning motioned to approve the purchase of windscreens from Mid American Sports Advantage and Mrs. Franke seconded. Motion carried; 7-0.

Mrs. Ahlbrand share the December 1 Special Education count. Since 2012, the special education department has increased by 295 students. There was also a total funding increase of \$921,288.

Mrs. Ahlbrand requested permission to apply for IDEA FY 2017 Part B Special Ed Grant. She thanked Mr. Nauman for his assistance in preparing the information for these annual grants. She also thanked Mrs. Duggins who keeps track of student records and scheduling testing. Mr. Browning moved and Mr. Silver seconded. Motion carried; 7-0.

Mrs. Altemeyer requested permission to apply for the 2016-2017 High Ability Grant and 2016 Title IIA Grant. Mr. Silver moved and Mr. Klosterman seconded. Motion carried: 7-0.

Mr. Hooker made a recommendation to award the quotes under \$25,000 for the 2017 calendar year for:

- Trash pickup & disposal
- Chiller maintenance and service
- Water softener product & delivery
- SHS & SMS generator maintenance
- Monitor of Security & Alarm systems
- Cafeteria/Kitchen duct cleaning
- Elevators & Lift Inspections
- Chemical Testing & Reporting of heating/cooling water, drinking water
- Pest management
- Playground Inspections & EWF Installation
- Grounds Mowing - area #1
- Grounds Mowing - area #2
- Landscape maintenance at JCLC
- Commercial Lawn care of all grass fields & property

Mrs. Franke motioned to approve and Mr. Kelley seconded. Motion carried; 7-0.

Mr. Hooker made a recommendation to seek bids for contracts greater than \$25,000 for the school year beginning in 2017-2018 for:

- Inspection & Service Reports for bleachers, backstops, divider curtains, wrestling mats, etc.
- Purchase of Natural Gas Futures
- Security Systems Service
- HVAC Software & Mechanical Systems
- Fire Protection Services

- Refrigeration Maintenance
- Boiler Service & Maintenance
- Grounds Pruning, Mulching, & Insect Control Services

Mr. Silver moved and Mr. Browning seconded. Motion carried; 7-0.

Mr. Hooker made a recommendation to approve the 2017 Board Meeting dates. He also informed the Board of a change of date for the January meeting due to Indiana Statute. The Reorganization, Board of Finance, and Regular January Board meetings need to be moved to January 10, 2017. Mr. Klosterman motioned to approve and Mr. Kelley seconded. Motion carried; 7-0.

Mr. Hooker made a recommendation to approve the following policies & guidelines as presented:

- 3213 - Professional Staff - Student Supervision and Welfare
- 5320 - Students - Immunization
- 5330.01 - Students - Self Administered Medication
- 5330.02 - Students - Care of Students with Diabetes
- 8450 - Operations - Control of Casual-Contact Communicable Diseases
- 8451 - Operations - Common Infestations Bugs, Fleas, Lice, Mites & Ticks
- 8451 - Operations (AG) - Common Infestations Bugs, Fleas, Lice, Mites & Ticks
- 8453 - Operations - Control of Non-Casual-Contact Communicable Diseases

Mr. Joray questioned the policy pertaining to the lice and said he still had open questions he felt were not answered from last time. He then asked why we check anyway. If the parents are aware, they can take care of it. Mr. Klosterman motioned to approve the policies and guidelines as presented and Mrs. Franke seconded. Motion carried; 5-2 with Mr. Joray and Mr. Silver voting against.

Mr. Hooker shared a draft of the 2017 Goals. He asked that any suggestions be directed toward him prior to the January meeting.

Mr. Hooker shared additional policies and administrative guidelines for review. He made a few tweaks to the current policies and included a glossary of terms.

IMPORTANT EVENTS

- Christmas Break – Begins Wednesday, December 21, 2016 to Wednesday, January 04, 2017
- Teacher Work Day – Wednesday, January 04, 2017
- Students Return to School – Thursday, January 05, 2017
- **School Board Reorganization + Board of Finance Meeting + Regular January School Board Meeting - Tuesday, January 10, 2017 starting at 7:00 p.m.**
- Martin Luther King Day – Regular School Day – Monday, January 16, 2017.
- School Board Meeting - Tuesday, February 14, 2017

Mr. Silver moved and Mr. Browning seconded a motion to adjourn. As there was no further business to come before the Board at this time, the meeting was adjourned at 8:32 p.m.

_____ President

_____ Vice President

_____ Secretary
