

SCHOOL BOARD MINUTES

May 10, 2016

Members of the Board of School Trustees met in executive session at 6:00 p.m. on this date at the Central Office pursuant to Indiana's Open Meetings Law for the purpose of: discussion of strategy with respect to any of the following: initiation of litigation or litigation that is either pending or has been threatened specifically in writing; and with respect to any individual over whom the governing body has jurisdiction: to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor. No topics were discussed other than those listed on the public meeting notice. All members were present.

President Juergens called the Regular Board meeting to order at 7:01 pm. All members were present.

Board members and members of the public stood for the Pledge of Allegiance and a Moment of Silence.

Mr. Hooker made a recommendation to approve the agenda as presented with the addition of Item VII.K AHU-3 Reheat Coil Replacement and the subtraction of VII.G Corporation Maintenance Agreements. Mrs. Franke moved and Mr. Joray seconded a motion to approve. Motion carried; 7-0.

Mr. Browning moved and Mrs. Franke seconded a motion approving the consent agenda which included the minutes of the April 12, 2016 regular meeting, monthly reconciliation summary, claims and payroll, fund report, monthly appropriation report, student enrollment update, personnel recommendations, and professional leave requests.

The personnel report included the following:

Resignation:

Patrick Maschino	Title 1 Instructional Assistant	Redding	April 15, 2016
Kelly Durbin	PT Custodian	SHS	April 20, 2016
Mallory Cockerham	Title 1 Instructional Assistant	Redding	May 6, 2016
Suzanne Hill	Part-time Cook	Redding	May 6, 2016
Shannon Shelton	Special Ed Instructional Assistant	Jackson	May 24, 2016
Lori Wait	Special Ed Instructional Assistant	Cortland	May 24, 2016
Chelsie Hall	COTA	Corporation	May 24, 2016
Bev Rumph	Special Ed Instructional Assistant	Redding	May 24, 2016
Leigh Kiel	Special Ed Instructional Assistant	Redding	May 24, 2016
Elaine Pollert	FT Evening Custodian	SHS	May 31, 2016
Johnny Fattal	Assistant Basketball Coach	SMS	May 10, 2016
Johnny Fattal	Assistant Football Coach	SMS	May 10, 2016
Robin Cummings	Assistant Girls Basketball Coach	SMS	May 10, 2016
Reuben Cummings	Assistant Girls Basketball Coach	SMS	May 10, 2016
Jenci Darlage	Co-Cheer Coach	SMS	May 10, 2016

Appointments:

Stephanie Doolan	Payroll Specialist	Corporation	May 2, 2016
Janet VanLiew	Homebound Instructor	SMS	04/18/16 - End of SY
Lora Pollert	Homebound Instructor	6th Grade	05/05/16 - End of SY
Mark Toppe	Temporary 4th Grade Teacher	Brown	May 5 - End of SY
Brandon Harpe	Assistant to the Superintendent	Corporation	July 1, 2016
Katie Ferguson	Language Arts/Journalism Teacher	SHS	2016-2017 SY
Trevor Thompson	Assistant Girls Basketball Coach	SHS	2016-2017 Season
Angie Lucas	Interim Volleyball Coach	SHS	2016-2017 Season
Greg Mose	Assistant Football Coach	SMS	2016-2017 Season
Jeff Klakamp	Head Football Coach	SMS	2016-2017 Season
Shelby Pyle	Cheer Coach	SMS	2016-2017 Season
Maggie Gregor	Assistant Volleyball Coach	SMS	2016-2017 Season

Summer School Appointments:

Kelli Reinhart	IREAD 3 Instructor	SMS
Lizz Patterson	IREAD 3 Instructor	SMS
Chris Rose	English 9 Credit Recovery	SMS
Alex Sovern	Administrative Assistant	SMS
Jason Longmeier	Girls Strength Coach	SHS
Peter Duncan	Maintenance	Corporation
Andrew Bloch	Title 1 Tutor	Immanuel
Sandra Franke	Title 1 Tutor	Immanuel
Sara Speer	Title 1 Tutor	St. Ambrose

Transfer:

Lisa Ferguson	Director to Assistant Superintendent	Corporation	July 1, 2016
Jake Shaffner	Assistant Principal to Principal	Redding	July 1, 2016
Stacy Wiggam	Special Ed/BEST to Kindergarten	Brown/Jackson	2016-2017 School Year
Alysha Johnson	Special Education Teacher BR/RE	split to Brown	2016-2017 School Year

Administrator Contract Renewal - July 1, 2016 - June 30, 2018**Medical Leave:**

Regan Hendrix	2nd Grade Teacher	Brown	4/22/16 - End of SY
Holly Birdsong	Teacher	Cortland	08/08/16 - 10/28/16
Heather Howell	Library Assistant	Cortland	09/12/16 - TBD
Jamey Doriot	Social Studies Teacher	SMS	09/16/16 - 01/04/17

2016-2017 Bonds

Dawn Otte	\$25,000 - Treasurer - School Lunch Fund
Dawn Otte	\$25,000 - Treasurer - Extracurricular Funds - Seymour Schools
Sally Goodpaster	\$10,000 - Treasurer - Extracurricular Funds - Seymour Middle School
Bonita Kleber	\$10,000 - Treasurer - Extracurricular Funds - Cortland
Lindsay Pray	\$10,000 - Treasurer - Extracurricular Funds - Brown
Tamara Marksberry	\$10,000 - Treasurer - Extracurricular Funds - Jackson
Melinda K Stanfield	\$10,000 - Treasurer - Extracurricular Funds - Redding
Carol McIntosh	\$10,000 - Treasurer - Extracurricular Funds - Sixth Grade Center
Sonja Guffey	\$10,000 - Treasurer - Extracurricular Funds - Emerson
Patricia Ann Myers	\$25,000 - Treasurer - Deputy Treasurer - Extracurricular Funds - SHS
Amy Ann Roberson	\$10,000 - Treasurer - Extracurricular Funds - SHS Athletics

Permission to Transfer/Assign Teachers Prior to June 14, 2016**Permission to Post and Hire:**

Bilingual Instructional Assistant for EL Summer Credit Recovery	SHS	Summer 2016
Summer Technology Assistants	Corporation	Summer 2016
ESY Nurse (2.5 hrs/day)	Redding	Summer 2016

Motion carried; 6-1 with Mr. Joray opposed. Mr. Joray said he is in favor of an Assistant Superintendent to be trained to take over when the Superintendent retires. The two hires are very qualified. However, he said the Corporation can't continue to spend at the current rate. Mr. Juergens said the School Board is a good steward of taxpayer money. He added that the Corporation has been improving student and staff safety, the Special Education program has been recognized by the State for their great efforts, and there have been several facility improvements. Mrs. Franke also added that now, more than ever, the demands placed on school corporations is just too much for one person to handle. Student Enrollments have increased over 400 students in the past four years. The number of students riding our buses continue to increase. The Board is meeting its fiscal goals and are on track to maintain its Rainy Day Fund amount.

COMMUNICATIONS & REPORTS

SUPERINTENDENT COMMENTS:

Mrs. Ferguson reported that Kindergarten numbers continue to grow. There are currently 276 students registered with 9 call-ins and 18 transfer requests into the district. At this time last year, there were only 213 registered.

Mrs. Ferguson said of the 389 students that took the IREAD-3 test in March, 291 passed. 5% of those students do not have a good cause exemption and will need to retake the test. They will have the opportunity to do so this summer.

Mrs. Ferguson shared the Corporation will be at the Jackson County Fair again this summer.

Mr. Harpe said there is now a thirteen member board for the Athletic Hall of Fame. They have adopted a set of bylaws. They plan to have a public announcement in August when they highlight the new athletic facility upgrades. They will meet again on May 17. The first class will be inducted in 2017.

Mrs. Reinhart said she is so thankful of the school board's support of her nursing staff. There are now nine school nurses taking care of students in all of the buildings. She provided the following information on office visits for the 2015-2016 school year.

School	Office Visits	Asthma	Allergies	Diabetes	Epilepsy/Seizure	Total Students
SHS	2,768	23	49	6	10	1,344
SMS	1,449	4	9	8	3	623
6th Grade	1,334	11	28	0	1	330
Jackson	2,550	20	35	1	4	671
Brown	1,768	8	5	0	0	563
Redding	2,399	15	23	2	4	590
Emerson	2,061	2	3	1	2	319
Cortland	460	0	4	0	1	128
TOTAL	14,789	83	156	18	25	4,568

Mr. Fosbrink reported an 86% pass rate of 2015-2016 bus inspections. The ones that failed were minor issues that the staff were able to address right away.

Mr. Stark and Mr. Nauman presented information and updates of the corporation projects and financial reports.

BOARD COMMENTS:

Mr. Joray wished Mr. Prange a Happy 55th Birthday.

Mr. Juergens thanked Mrs. Ahlbrand and Mrs. Helmsing for all they do for the Special Education students. The state was very impressed with the work that is being done for the children in Seymour Schools.

Mr. Juergens introduced new Redding Principal Jake Shaffner. He also congratulated Mr. Harpe and Mrs. Ferguson on their new positions. Mr. Juergens added that there are a lot of great people working in the system and the school board appreciates what they do for the students.

AUDIENCE COMMENTS:

There were none.

ACTION ITEMS

Mr. Nauman made a recommendation to close the Corporation's clinic by the end of July to merge with the Seymour Tubing clinic on August 1, 2016. The two clinics already share staff and the hours of operation will combine. All expenses will be split 50/50 and will save the Corporation money. He added the additional equipment from our clinic will be used at building nurses' stations or stored for future use. Mr. Juergens requested a report that showed how many are utilizing the clinic. Mr. Klosterman motioned to approve and Mr. Joray seconded. Motion carried; 7-0.

Mr. Harpe made a recommendation to approve the Athletics Handbook. There were two minor changes made since last year; the addition of a social media statement and the inclusion of the E-cigarette and Vapor pens within the Code of Conduct. Mrs. Franke motioned to approve the handbook and Mr. Kelley seconded. Motion carried; 7-0.

Mrs. Burbrink announced the SHAC Fun Run will take place on Saturday, May 14 at Seymour High School at 9 am. This is a free event to get families outside and active.

Mrs. Burbrink said when the freezer was installed at Seymour Middle School in 2013 the size of the new cooler/freezer did not match the size. The unit was placed on the original tile floor and has buckled. Installations since have included a floor. It is her recommendation to accept the quote from National Equipment and Supply Corporation to repair the cooler and freezer floor. Mr. Kelley and Mr. Klosterman shared their displeasure in the fact that it wasn't done properly in the first place. Mr. Joray said he would like to receive additional quotes. Mrs. Burbrink said due to the summer feed program at SMS, they needed to get this fixed prior to June 6. Mr. Kelley asked that more than 1 quote be submitted in the future. Mrs. Franke motioned to accept the quote and Mr. Joray seconded. Motion carried; 5-2 with Mr. Klosterman and Mr. Kelley opposed.

Mrs. Burbrink said meal account money is currently refunded or transferred to another account when requested. There are no written guidelines for this process at this time. She made a recommendation to approve the guidelines presented. Mr. Browning moved and Mr. Kelley seconded. Motion carried; 7-0.

Mr. Stark said the auxiliary gym floor was damaged by a football activity and is needing subflooring and finish flooring in multiple locations. The floor is also due for sanding and refinishing as part of the regular maintenance. Two quotes were received that include repair work, striping, and sealing of the floor. He made a recommendation to approve the quote from Martin Flooring for \$22,975. Mrs. Franke motioned to approve and Mr. Klosterman seconded. Motion carried; 7-0.

Mr. Stark made a recommendation to approve Goecker Construction(\$12,364) to move the Shot Put area to the west end of the track due to the construction of the football field. Mr. Browning moved and Mr. Kelley seconded. Motion carried; 7-0.

Mr. Harpe made a recommendation to approve the Seymour High School Girls Cross Country Trip to Ceraland. Mrs. Franke motioned to approve and Mr. Joray seconded. Motion carried; 7-0.

Mr. Fosbrink made a recommendation to approve the fuel specifications and to accept bids when they are received on June 6, 2016. Mrs. Franke moved and Mr. Kelley seconded. Motion carried; 7-0.

Mrs. Ferguson said the IDOE is hosting Standards for Science and Technology training sessions around the state. They would like to host a training at the Sixth Grade Center on June 23, 2016 from 9:00 am - 3:00 pm. Mrs. Ferguson made a recommendation to host and advertise for this training. Mr. Joray motioned to approve and Mr. Klosterman seconded. Motion carried; 7-0.

Mr. Stark made a recommendation to replace the AHU-3 Reheat Coil at Seymour High School. Mr. Klosterman moved and Mr. Browning seconded. Motion carried; 7-0.

NEW BUSINESS - FIRST READ

Mr. Prange said it is becoming more and more difficult to receive three quotes in a timely manner. The high school would like to dismantle the English labs to provide a more flexible setting. This includes replacing the fixed tables with mobile desks, tables, and chairs. The old furniture will be repurposed at Brown Elementary.

Mr. Nauman updated language in Policy 3301 School Extracurricular Accounts. Each year by July 1, each Seymour Community School Athletic, Social, Class, or any other School Club will need to submit an annual application to be an approved Club. They will need to include a club name, sponsor, parent volunteers, purpose of the club, and building principal approval. They will also need to submit a calendar of events for all planned club activities. If they plan to fundraise, an additional packet must be submitted for School Board approval.

Mr. Nauman discussed the 2017 School Budget process, debt service, capital projects, and transportation. He will continue the budget discussion over the next couple of months until it is approved. He also gave an update on the 2015-2016 Bond Sales. He shared the budget amounts and tax rates for the past five years. The tax rate went down a penny this year.

IMPORTANT EVENTS

- **School in Session - Make-Up Day #2 - Friday, May 13, 2016**
- **SHS Senior Scholars & Teacher Recognition Dinner - Sunday, May 22, 2016 @ Seymour Pines @ 6:30**
- **Tentative Last Student Day on Tuesday, May 24, 2016**
- **Tentative Last Teacher Day on Wednesday, May 25, 2016**
- **SCSC Employee Recognition & Retirement Dinner on Thursday, May 26, 2016 @ 6:00 p.m.**
- **SHS Graduation – Sunday, June 5, 2016 @ 2:00 p.m.**
- **School Board Meeting – Tuesday, June 14, 2016**
- **School Board Meeting – Tuesday, July 19, 2016**
- **School Board Meeting – Thursday, July 28, 2016**

Mr. Joray moved and Mr. Silver seconded a motion to adjourn. As there was no further business to come before the Board at this time, the meeting was adjourned at 8:47 PM.

_____ President

_____ Vice President

_____ Secretary
