

## SCHOOL BOARD MINUTES

April 12, 2016

Members of the Board of School Trustees met in executive session at 6:00 p.m. on this date at the Central Office pursuant to Indiana's Open Meetings Law for the purpose of: receiving information about and interview prospective employees; discussion of strategy with respect to any of the following: initiation of litigation or litigation that is either pending or has been threatened specifically in writing; and with respect to any individual over whom the governing body has jurisdiction: to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor. No topics were discussed other than those listed on the public meeting notice. All members were present with the exception of Mr. Kelley.

President Juergens called the Regular Board meeting to order at 7:01 pm. All members were present with the exception of Mr. Kelley.

Board members and members of the public stood for the Pledge of Allegiance and a Moment of Silence.

Mr. Hooker made a recommendation to approve the agenda as presented with the addition of VII.N FFA Overnight Trip to State Fair. Mr. Joray moved and Mr. Klosterman seconded a motion to approve. Motion carried; 6-0.

Mr. Browning moved and Mrs. Franke seconded a motion approving the consent agenda which included the minutes of the March 8, 2016 regular meeting, monthly reconciliation summary, claims and payroll, fund report, monthly appropriation report, student enrollment update, personnel recommendations, and professional leave requests.

The personnel report included the following:

### Retirement:

Jill Durham	2nd Grade Teacher	Redding	May 25, 2016
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### Resignation:

Elizabeth DeLeeuw	Language Arts/Journalism Teacher	SHS	May 25, 2016
Tessa Fish	Lifeskills Maternity Leave Sub	Redding	March 31, 2016
Allison Darling	Assistant Girls Basketball Coach	SHS	February 29, 2016
Jill Railsback	Yearbook Sponsor	SHS	May 25, 2016
Jessica Floyd	Senior Class Sponsor	SHS	June 4, 2016
Dylan Purlee	Elementary Principal	Redding	June 9, 2016

### Appointments:

Jay Cherry	Hearing Impairment Teacher	Corporation	April 13, 2016
Karen Robertson	Temporary Kindergarten Teacher	Jackson	April 4, 2016
Allison Daniel, RN	Part-time Nurse - Lifeskills	Redding	April 13, 2016
Tracy Fields	Special Ed Instructional Assistant	Redding	April 13, 2016
Allison Reed	Title 1 Instructional Assistant	Jackson	March 28, 2016
Billy Rayburn	Volunteer Baseball Coach	SHS	2015-2016 Season
Layton Goforth	Volunteer Baseball Coach	SHS	2015-2016 Season
Brad Whittaker	Assistant Football Coach	SHS	2016-2017 Season
Bob Sexton	Owl Manufacturing Team Leader	SHS	2016-2017 SY
Jeremy Wischmeier	Owl Manufacturing Team Leader	SHS	2016-2017 SY
Ryan Money	Owl Manufacturing Team Leader	SHS	2016-2017 SY
Brittany Darlage	Workplace Specialist	SHS	2016-2017 SY

### Summer School Appointments:

Jill Railsback	Grad Point Instructor	SHS
Cathy Reasoner	Grad Point Instructor	SHS
Chris Rose	Grad Point Instructor	SHS
Jeanna Eppley	Ag Experience Instructor	SHS
Micah Wallace	Ag Experience Instructor	SHS

Curt Schleibaum	Summer School Director (6,7,8)	SMS
Paula Sutton	ESY Teacher - 36 hours	Redding
Mindy Burgmeier	ESY Teacher - 45 hours	Redding
Kelsey Toborg	ESY Teacher - 45 hours	Redding
Rae Ann Wintin	ESY Teacher - 33 hours	Redding
Melinda Powers	ESY Teacher - 45 hours	Redding
Emily Armuth	ESY Teacher - 42 hours	Redding
Audra Goble	ESY Teacher - 45 hours	Redding
Gretchen Booher	ESY Teacher - 45 hours	Redding
Amanda Newby	ESY Teacher - 21 hours	Redding
Nicole Spencer	ESY Instructional Assistant	Redding
Mikayla Greene	ESY Instructional Assistant	Redding
Stacy Mead	ESY Instructional Assistant	Redding
Shauna Plumer	ESY Instructional Assistant	Redding
Cara Hess	ESY Instructional Assistant	Redding
Amy Boyt	ESY Instructional Assistant	Redding
Ronda Cain	ESY Instructional Assistant	Redding
Larissa Hughes	ESY Instructional Assistant	Redding
Leigh Kiel	ESY Instructional Assistant	Redding
Julie Day	ESY Instructional Assistant	Redding
Erika Stanley	ESY Instructional Assistant	Redding
Jamie Elders	ESY Instructional Assistant	Redding
Kaci Wilson	ESY Instructional Assistant	Redding
Kristin Keltner	ESY Occupational Therapist	Redding
Kathy Sunbury	ESY Physical Therapist	Redding

**Transfer:**

Corey Zaring	Social Studies to Language Arts	SHS	March 28, 2016
Alex "Graciela" Sovern	Instructional Asst. to Social Studies	SHS	March 28, 2016
Holly Cornn	Bookkeeper to Administrative Asst.	Food Service	July 1, 2016

**Medical Leave:**

Sheila Stahl	Elementary Cook	Food Service	03/28/16 - 06/01/16
Heather Lewis	Kindergarten Teacher	Jackson	03/30/16 - TBD
Amy Landaw-Ortiz	ENL/Spanish Teacher	SHS	2016-2017 School Year
Emily Armuth	Speech & Language Pathologist	EM/RE/PreK	09/12/16 - 12/05/16
Heather Howell	Library Assistant	Cortland	09/19/16 - 11/14/16

**Contracted Services:**

Summer Professional Development Presenters and Contracts

**Permission to Hire Staff for Preschool Evaluations this Summer - July 11, 15, 22, and 25, 2016**

1 Preschool Teacher  
Speech & Language Pathologist  
Dr. Christopher

**Permission to Hire Prior to May 10, 2016 Board Meeting**

Payroll Specialist

Central Office

**Permission to Post New Position:**

Life Skills Teacher - Special Education	Redding	2016-2017 School Year
Mild Interventions Teacher - Special Education	Redding	2016-2017 School Year

Motion carried; 6-0.

## **COMMUNICATIONS & REPORTS**

### **SUPERINTENDENT COMMENTS:**

Mrs. Ferguson and Mr. Nauman presented the Annual Performance Report.

Mrs. Ferguson said there are currently 218 students registered for Kindergarten in the fall. This is 54 more than what was registered at this time last year. She projected 331 kindergarten students will be enrolled in the fall.

Mrs. Ferguson invited the Board to attend the Art Show the weekend of April 23 & 24 at the Shoppes at Seymour.

Mr. Nauman made a recommendation to accept the \$300 from the Les Gilkey Music Fund to be used at Seymour Middle School. Mr. Silver moved and Mrs. Franke seconded. Motion carried; 6-0.

Mr. Hooker made a recommendation to accept the \$36,000 Skill Up Grant to be used in the SHS Guidance Department. Mr. Browning moved and Mr. Silver seconded. Motion carried; 6-0.

Ms. Driver made a recommendation to accept a \$20,000 equipment grant to be used for new Combination Oven/Steamer at Brown Elementary School. Mr. Joray moved and Mr. Klosterman seconded. Motion carried; 6-0.

Mr. Stark shared the Duke Energy Report and project updates.

### **BOARD COMMENTS:**

Mr. Juergens congratulated the high school on a job well done with the inclusion track meet. He heard nothing but positive comments. He thanked the athletes, teachers, and Mr. Urbanski for their great work.

### **AUDIENCE COMMENTS:**

Mr. Brett Bevers shared concerns regarding the discussed head lice and bed bugs policy.

### **ACTION ITEMS**

Mr. Hooker made a recommendation to accept the three bids submitted for the Brown Exterior Windows and Doors project from T&G Construction, Poole Group, and Teton Corporation. Mr. Silver moved and Mr. Browning seconded. Motion carried; 6-0. Mr. Hooker made a recommendation to award to T&G Construction for the base bid and all alternates. Mr. Browning moved and Mr. Silver seconded. Motion carried; 6-0. Mr. Hooker then made a recommendation for Change Order #1 to bring the \$361,573 contract down to \$302,521 to allow flexibility in the project. Mr. Silver motioned to approve the change order and Mr. Joray seconded. Motion carried; 6-0.

Mrs. Ferguson made a recommendation to approve the 2016-2017 school calendar as presented. Mrs. Franke moved and Mr. Joray seconded. Motion carried; 6-0.

Mrs. Ferguson made a recommendation to approve the 2016-2017 Student Handbooks. Mr. Klosterman motioned to approve and Mrs. Franke seconded. Motion carried; 6-0.

Mrs. Ferguson made a recommendation to use the Marzano High Reliability program to address school improvement needs. Mr. Joray moved and Mr. Klosterman seconded. Motion carried; 6-0.

Mr. Stark made a recommendation to approve the engineered wood fiber and installation by Countryside Play Structures (\$18,560.00) for the Corporation Playgrounds. Mr. Silver moved and Mr. Browning seconded. Motion carried; 6-0.

Mr. Stark made a presentation of the quotes for the summer carpet replacement at Jackson, Redding, 6th Grade Center, Seymour Middle School, and Seymour High School. Mrs. Franke motioned to accept the lower bid and Mr. Klosterman seconded. The Board discussed that they would like to keep the business local. Mr. Hooker suggested they split the project. Mrs. Franke withdrew her motion. Mrs. Franke motioned to award Seymour High School and Sixth Grade Center to The Flooring Gallery and Jackson, Redding, and Seymour Middle School to Carpet Gallery. Mr. Klosterman seconded. Motion carried; 6-0.

Mr. Nauman made a recommendation to take advantage of the 3 year Grad Point Software renewal offer of \$35,590. The 3 year option saves the corporation 33% in capital projects over a 3 year period. Mr. Silver moved and Mrs. Franke seconded. Motion carried; 6-0.

Mr. Nauman requested permission to apply for the Common School Loan. Mr. Silver motioned to approve and Mr. Joray seconded. Motion carried; 6-0.

Mr. Nauman requested permission to pursue E-rate Communication options. Mrs. Franke motioned to approve and Mr. Silver seconded. Motion carried; 6-0.

Mr. Prange reported Power Hour has been in place for 3.5 weeks and seems to be working well. Mrs. Franke added she has received positive feedback. Mr. Joray agreed. Mr. Prange said they do tend to have a long lunch line for about 15 minutes, but is hopeful it works itself out as the students get into a routine. Mr. Joray motioned to approve Power Hour and Mrs. Franke seconded. Motion carried; 6-0.

Ms. Driver made a recommendation to raise the lunch price by ten cents (\$0.10) to comply with USDA guidelines. A price increase from \$2.35 to \$2.45 for students and an equal increase for adults to \$3.45. Breakfast prices will not increase. Mr. Klosterman motioned to approve the increase and Mr. Silver seconded. Motion carried; 6-0.

Mr. Prange made a recommendation to approve two overnight boys soccer trips to Ceraland and Franklin College. Mr. Joray moved and Mrs. Franke seconded. Motion carried; 6-0.

Mr. Hooker made a recommendation to approve the following to perform annual maintenance for the corporation:

1. Cummins Crosspoint, LLC providing annual maintenance of SHS and SMS generators at \$4,500.00.
2. King Trucking providing annual snow removal services. \$25,000-\$50,000 or more depending on ice and snow events..
3. RWD: Maintenance of corporate ice machines and kitchen equipment \$50,000.00

There was much discussion and Mr. Stark said we have worked with the three companies for several years now. They are people that can be trusted and they are able to come within a reasonable time to service our needs. The prices are all similar to last year. Mr. Juergens made a recommendation to accept the agreements. There was no second. No action was taken. Mr. Stark was asked to get additional information. Mr. Juergens said if there is a problem specific guidelines may be needed. Mr. Stark and Mr. Hooker continued the discussion of the corporation maintenance agreements. The Board questioned whether they were approving agreements for the school year or calendar year.

Ms. Wallace requested permission for FFA students to go on an overnight trip to the State Fair. She was approached to get together a student work crew to move out equipment and clean and sanitize the pens in the Sheep Barn. There are safe, secure dorm-like rooms for the students to sleep. Mr. Klosterman motioned to waive first read and Mrs. Franke seconded. Motion carried; 6-0. Mr. Klosterman motioned to approve the overnight trip and Mr. Browning seconded. Motion carried; 6-0.

### **NEW BUSINESS - FIRST READ**

Mr. Nauman shared that he plans to work on procedures for the Corporation's Extra-curricular Clubs. He will return at a later date with more information.

Mr. Nauman discussed the 2017 School Budget process, debt service, and capital projects. He will continue the budget discussion over the next few months until it is approved.

Mr. Stark requested three quotes to replace the reheat coil in AHU-G3 at the high school. It is leaking and cannot be guaranteed repairable. He recommends the lower quote from Turnkey Mechanical for \$6,914.00 to come out of high school CPF.

**IMPORTANT EVENTS**

- Spring FFA Banquet – Wednesday, April 13, 2015 @ Seymour Pines @ 6:30 p.m.
- **Executive Session for School Board Committee Members - Interview Candidates**  
- Assistant Superintendent/Assistant to the Superintendent - April 18 + 20, 2016 @ 6:00 p.m.
- ISBA Spring Conference – Tuesday, April 19, 2016 @ 6:00 p.m.
- **Executive Session for School Board Members – Interview Finalists**  
- Assistant Superintendent/Assistant to the Superintendent - April 26,, 2016 @ 6:00 p.m.
- SCSC Research Farm Building Project Bids Due – Thursday, April 28, 2016 @ 2:00 p.m.
- SHS Prom - Friday, April 29, 2016
- School Board Meeting – Tuesday, May 10, 2016
- **School in Session - Make-Up Day #2 - Friday, May 13, 2016**
- SHS Senior Scholars & Teacher Recognition Dinner - Sunday, May 22, 2016 @ Seymour Pines @ 6:30
- Tentative Last Student Day on Tuesday, May 24, 2016
- Tentative Last Teacher Day on Wednesday, May 25, 2016
- SCSC Employee Recognition & Retirement Dinner on Thursday, May 26, 2016 @ 6:00 p.m.
- SHS Graduation – Sunday, June 5, 2016 @ 2:00 p.m.
- School Board Meeting – Tuesday, June 14, 2016
- School Board Meeting – Tuesday, July 19, 2016
- School Board Meeting – Thursday, July 28, 2016
- First Teacher Day – Monday, August 8, 2016
- Teacher Day – Tuesday, August 9, 2016
- First Student Day – Wednesday, August 10, 2016

Mr. Silver moved and Mr. Joray seconded a motion to adjourn. As there was no further business to come before the Board at this time, the meeting was adjourned at 8:54 PM.

\_\_\_\_\_President

\_\_\_\_\_Vice President

\_\_\_\_\_Secretary

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