

THIS LETTER WAS SENT TO EACH STUDENT ON 4/8/11. THE CURRENT BALANCE WAS INCLUDED.
NOTE: Negative balances are in () ex: -\$6.00 will appear as (6.00).

Dear Parent or Guardian:

ATTENTION: AS OF MAY 2, 2011 ANY STUDENTS WITH A NEGATIVE ACCOUNT BALANCE GREATER THAN -\$6.00 WILL NOT RECEIVE BREAKFAST OR A REGULAR LUNCH.

Recently the Board of Trustees of the Seymour Community Schools adopted a Student Meal Charges policy. This policy has been deemed necessary due to the large balance of unpaid charges. The policy can be viewed at www.scsc.k12.in.us. In brief it states that

- **Anyone with a negative account balance will not be able to charge breakfast**
- **Anyone with a negative account balance will not be able to charge ala carte or extra items**
- **Anyone with a negative account balance greater three (3) lunch charges (\$6.00) will not be able to charge lunch.**
- After the maximum of three (3) lunch charges has been reached students will be offered an alternate snack of a small entrée, such as a cheese sandwich, and a carton of milk. There will be no charge for the first 5 snacks, but records will be kept. After five alternate snacks, the entrée will be free but the milk must be purchased with cash at the regular price, currently \$.50.
- If a student has the alternate snack for more than 5 days the school principal and counselors will be informed.

It is important for students to have a nutritious meal each day. Although schools are not required to provide food to a student that does not pay, we will make sure that students are offered milk and a sandwich.

It is the parent's responsibility to monitor the students account balance. **MealpayPlus** is the secure, convenient and friendly way to manage and pay for your child's school meals via the Internet. Log on to www.MealPayPlus.com, a state-of-the-art online service that offers you the convenience and information you need to monitor and manage your student's meal account. You will need the student ID number listed above to open an account. Once an account is established it can be accessed toll free at 866-684-4885. There is a small fee to pay on line but all other services including low balance notifications are free.

It is not the intent of the school or the food service staff to punish or embarrass any student. Parents please do not put your child in the awkward position of not having money for meals. There are many ways to avoid consequence of this policy.

- Monitor the balance carefully
- Call the school if there is a problem. We will work with you.
- Send cash. Students can purchase a meal with cash even if there is a negative balance.
- No change will be given if there is a negative balance.
- No ala carte purchases can be made if the student receives the free alternate snack.
- Send a home packed lunch. Practice food safety, cold food cold, hot food hot. Milk cannot be charged.
- Block extra purchases or breakfast by contacting the school or the food service office at 523-8156 or burbrinkb@scsc.k12.in.us

Parents are encouraged to apply for free and reduced meal assistance if there is a need. These applications can be found online or at each school. They should be completed each year and returned to the food service office at SCSC Food Service, 1000 S Poplar ST. Seymour, IN 47274.

ALL CHARGES MUST BE PAID. Breakfast is \$1.25 full paid and .30 reduced. Lunch is \$2.00 full paid and .40 reduced. Make sure there is money in your child's account before May 2, 2011. Any family charges greater than \$50.00 may be collected through Small Claims Court. All court fees, currently \$76.00, will be owed by the parents.

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